

FINANCE ADVISORY GROUP
24 October 2012 at 9.30 am

Further to the recent despatch of agenda and papers for the above meeting, please find the following item(s) which were marked as 'circulated separately':

9. **Financial Results 2012/13 - to the end of September 2012**

(Pages 1 - 36)

Helen Martin
Ext.7483

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Budget Monitoring Sheets for September 2012

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BUDGET MONITORING - Strategic Commentary - As at 30 September 2012

Overall Financial Position

1. Five months into the year the results to date show an overall favourable variance of £14,000.
2. The year-end position is forecast to be £20,000 better than budget.

Key Issues for the year to date

3. **Income** – investment income is performing above target and is forecast to be better than budgeted at the year-end. This is due to higher than estimated balances and slightly higher rates being achieved during the year so far, and a favourable forecast is shown to reflect this position.
4. Looking at the other main income sources, the position still remains difficult. Building Control, Land Charges, Car Parking and Planning fees currently show adverse variances for the year to date.
5. **Pay costs** – the actual expenditure is less than budget due to some vacancies during the year and staffing restructures following the departure of senior managers..
6. **Other** – Direct Services' results currently show a negative variance of £26,000 compared to budget.

Year End Forecast

7. The year-end position is forecast to be £20,000 better than budget which is significantly less than the forecast at the end of August.
8. Extra investment income is the largest favourable variance. Additional income is also expected from office rentals and council tax court costs. A further favourable variance is forecast for audit fees.
9. Income from Building Control, Land Charges, Car Parking and Planning fees are all forecast to be less than the budget for the year.

Risk areas

10. The current economic situation continues to have a real and potential impact on the Council's finances:

- the investment strategy is constantly under review in light of the changing long term credit ratings which affects the number of organisations the Council can invest in;
- property related income such as Development Control (particularly pre-application fees and S106 monitoring), Building Control, Land Charges and Capital Receipts remain vulnerable;
- the Benefits workload is continuing at a higher level than before the recession, which is having an impact on processing times (though the action plan put in place has started to improve performance);
- Council Tax collection rates, though currently in line with the previous year, could be affected by increased unemployment and squeezed household incomes;
- planned savings through the generation of income, particularly from new partnership working, remain risk areas for the current and for future years;
- the liquidation of the markets operator will result in the markets operation being re-tendered.

Contacts:

Pav Ramewal	Director of Corporate Resources	ext 7298
Adrian Rowbotham	Group Manager – Financial Services	ext 7153
Helen Martin	Finance Manager	ext 7483

Community Development – September 2012 Commentary

Service	Variance to date £'000 (Minus is bad news)	Forecast Annual Variance £000	Explanation of variance and action planned (including changes from previous month)
Salaries – Ext Funded	-16		Income offsets this additional expenditure on externally funded salaries.
Capital – Big Community Fund	-19		This relates to externally funded capital projects bid for during the year. The funds have already been received and will be drawn down at the end of the financial year. This budget will therefore be zero at the year end.

Future Issues/Risk Areas

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Lesley Bowles
 Head of Community Development
 October 2012

Development Services – September 2012 Commentary

Service	Variance to date £'000 (Minus is bad news)	Forecast Annual Variance £000	Explanation of variance and action planned (including changes from previous month)
Planning – Development Control	-53	-33	The variation is due to income from pre-application fees and S106 Monitoring falling below projections. Income from planning application fees, which was above expectations in the early part of the year, has fallen back and no longer offsets lack of income from other fees. Pre-application fees have increased but income is still below expectations. The Government has announced a 15% increase in planning application fees which should take effect in late October/November though a precise date has yet to be confirmed. This should lead to some improvement in income later in the year.
Planning Policy	40	10	The variation is due to savings on staff costs and delays in receipt of invoices for grants to outside bodies.
Salaries	42	30	Savings are primarily due to the restructuring of management for the service and the DC Manager post being vacant until late August.

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Future Issues/Risk Areas

There is continuing uncertainty over future fee income which is dependent on the nature and quantity of development proposals coming forward. There is a possibility of additional expenditure arising from two potential High Court challenges in Penshurst and Sevenoaks.

Head of Development Services
October 2012

Environmental & Operational Services – September 2012 Commentary

Service	Variance to date £'000 (Minus is bad news)	Forecast Annual Variance £000	Explanation of variance and action planned (including changes from previous month)
Asset Maintenance Car Parks	-12		Essential maintenance undertaken in various car parks and asset maintenance budget now fully expended. Balance of costs to be charged to earmarked on-street parking surplus fund.
Building Control	-40	-94	Income for statutory work is £57,000 below profile. Budget income for year is £485,043. Actual income 2011/12 was £365,475 which is a realistic estimate of likely income in 2012/13 (£204,657 after 6 months). A shortfall of income of approx £120,000 is forecasted. Savings will be made on structural checking fees.
Car Parks	-67	-100	Income currently £62,000 below profile. £42,000 down on pay and display income alone.
CCTV	-26	-40	Budget contains unidentified income of £49,000 which will not be realised. Savings elsewhere to partly offset this.
EH Animal Control	10		No kennel fees paid to date. To be chased by Environmental Health team.
EH Environmental Protection	18		Recharge from EH hub currently £6,400 above profile which is being investigated. Expenditure on Air Quality Surveys are below profile but may be fully expended by year end.
Environmental Health Partnership	-11		Awaiting September adjustments from Dartford Borough Council.
Licensing Partnership Hub (Trading)	16	0	Trading hub in 'surplus', mainly due to Salary savings. However additional temporary staff to be employed for remainder of the financial year to deal with current heavy workload. This arrangement has been agreed with partner authorities.
Parks and Recreation Grounds	-17		Over expenditure on Bradbourne Lakes, Hollybush and Swanley sites offset by savings on Estate Management – Grounds and Parks Rural (Countryside).
Refuse Collection	-72		£42,000 income now received for first quarter recycling credits claim, not shown in the accounts. £12,000 unbudgeted expenditure on consultant to examine manual handling practices following HSE visit and report. Expenditure on refuse sacks above profile, but will be contained within overall budget. Income is down on sale of glass material due to current prices offered for cullet.

Service	Variance to date £'000 (Minus is bad news)	Forecast Annual Variance £000	Explanation of variance and action planned (including changes from previous month)
Salaries – Operational Services	132		Savings on Direct Services salaries offset by expenditure on agency staff to maintain services when vacancies occur. All reflected in Direct Services Trading Accounts.
Salaries – Licensing	30	45	Licensing Partnership Manager post now confirmed. Post of Assistant Licensing Partnership Manager will not be filled. Savings in salaries (licensing and taxis) will offset shortfall in income (£45,000) from not bringing new partners to existing Licensing Partnership.
Capital – Vehicle Purchases	371		Vehicle replacement programme will be delivered as per the approved programme. Any underspend is carried forward into the Vehicle Replacement Fund.
Sevenoaks Direct Services Trading Accounts	-27		Currently a surplus of £84,000 against a profiled surplus of £110,000. Workshop account now returning to profile following reduction of one workshop fitter. Cesspool emptying account still not performing to target, but in surplus of £11,000. With the absence of wasp nest treatments this summer, pest control income £36,000 below profile.

Future Issues/Risk Areas

Head of Environmental & Operational Services
October 2012

Finance & Human Resources – September 2012 Commentary

Service	Variance to date £'000 (Minus is bad news)	Forecast Annual Variance £000	Explanation of variance and action planned (including changes from previous month)
Council Tax Support (R&B P'ship)	46		Additional Government funding received for Localisation of Council Tax Support. This will be used to fund the implementation of the local scheme which will start on 01/04/13.
Dartford Partnership Hub (SDC Costs)	-43		Additional resources to help reduce the Benefits backlog. Both partners have agreed to provide additional funding.
Local Tax	-6	53	Additional Council Tax court costs income.
Misc. Finance	-28	-15	Business rates revaluation increase for 66 London Road.
Support – Finance Function	20	30	Savings resulting from the restructure following the departure of the Head of Finance and HR.
Treasury Management	-12	-30	Additional costs of debit/credit card transactions.
Salaries	-54	30	Savings resulting from the restructure following the departure of the Head of Finance and HR. Also, agency staff are being used to fill Benefits posts as it is proving difficult to recruit suitable permanent staff.

Future Issues/Risk Areas

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**Group Manager – Financial Services
October 2012**

Housing & Communications – September 2012 Commentary

Service	Variance to date £'000 (Minus is bad news)	Forecast Annual Variance £000	Explanation of variance and action planned (including changes from previous month)
Home Improvement Agency	20		The Home Improvement Agency, administered by KCC Supporting People, has been tendered and won Kentwide by Family Mosaic. The cost has not increased and at year end will be as per budget.
Housing Option – Trailblazer	-18		This is external funding and will not affect Council budgets.
Salaries – Ext Funded	35		This is external funding and will not affect Council budgets.
Capital – Improvement Grants	239		It is difficult to predict when works will be completed. End of year figure should be correct.
Capital – WKHA Adaps for Disabled	99		It is difficult to predict when works will be completed. End of year figure should be correct.
Capital – SDC – HMO Grants	-10		The bottom line at year end is correct.

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Future Issues/Risk Areas

To update Members that the Register savings of £30,000 a year will be achieved this year from external funding/existing budgets. Going forward from 1st April 2013 WKHA will be charging over £100,000 pa to manage the Register (this is an average rate across Kent). They have agreed to manage this year at the old rate. Negotiations are underway to look at a shared Register and when options are in place a report will go to Members to chose the best option.

The DFG budget this year is underspent due to various reasons. The Home Improvement Agency was failing to meet its targets creating an underspend due to staffing issues but a new HIA (Family Mosaic) is now in place after a Countywide tendering process. The new Agency has met with the Council and will ensure that targets are met. In addition, there have been several issues with long delays from the KCC OT Bureau resulting in the Council exploring the use of private OT's. Meetings have taken place with KCC OT Bureau too but limited referrals at this time are coming through. In addition, several potentially expensive paediatric cases were identified for this year (with DFG funding carried forward from last year to fund them) but there are delays due to the Agent involved but there are ongoing discussions to move forward the cases. It is therefore anticipated that there may be an underspend and a saving of around £100,000 at year end for one year.

Some discretionary grants given from the Regional Housing Board funding have been repaid when properties are sold and this funding has been recycled for empty homes, HMO's and accreditation and energy efficiency initiatives, which is good news.

Head of Housing & Communications October 2012

ITEM 1
(8)

IT & Facilities Management – September 2012 Commentary

Service	Variance to date £'000 (Minus is bad news)	Forecast Annual Variance £000	Explanation of variance and action planned (including changes from previous month)
Asset Maintenance IT	66		Expenditure as per 10 year asset maintenance plan. Underspend on this budget at the end of the year rolls into the asset maintenance reserve pot for future years as per the plan.

Future Issues/Risk Areas

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Head of IT & Facilities Management
October 2012

Legal & Democratic Services – September 2012 Commentary

Service	Variance to date £'000 (Minus is bad news)	Forecast Annual Variance £000	Explanation of variance and action planned (including changes from previous month)
Asset Maintenance Argyle Road	14		Budget unspent to date due to scheduling of work, tender for outstanding work being prepared.
Asset Maintenance Other Corporate Properties	14		Budget unspent due to scheduling of work.
Corporate Management	43	70	The Council has seen a significant reduction in its proposed Audit Fee for 2012/13 as a result of the Governments decision to abolish the Audit Commission and contract out local government audit services. This reduction occurred after budgets for the year were approved. The proposed 40% reduction in fees means that it is now forecast that audit fees are accrued at £5k per month. With the addition of fees for the Audit of Grant Claims it is forecast that audit fees for the year will be £90k.
Corporate Savings	32	34	A high proportion of savings for vacant posts have been recorded in the opening months of 2012/13 towards the budget of £100k for the year which are creating a positive budget variance. Due to the nature of vacant posts it is difficult to accurately forecast the annual outturn but the budget will be kept under review and a forecast provided at the midway point of the year. We have allocated Market Premiums for all current applications this year and providing no additional applications are made there will be an underspend of £34k.
Estates Management – Buildings	-20		The variance is due to the Council having to meet the business rates of properties now vacant pending disposal at Meeting Point, Swanley & Cobden Road, Sevenoaks.
Land Charges	-22	-35	Re-forecast in view of the first 6 months income and current residential market conditions.
Markets	6	48	Forecast extra income from market contract (see risks below).
Support – Central Offices	16	35	The effect of the extra income earned as a result of letting accommodation to third parties continues to affect this budget.
Support – Legal Function	-24	-30	Due to the increased level of legal work, especially in planning, it was necessary to obtain additional support using counsel and additional staff resources. Workloads are likely to stabilise and counsel's employment has been greatly reduced.

Service	Variance to date £'000 (Minus is bad news)	Forecast Annual Variance £000	Explanation of variance and action planned (including changes from previous month)
Salaries	-16	-19	The previous Legal Services Manager had to undertake overtime to maintain the service and the contribution to the Corporate Vacancy Savings has resulted in the adverse variance.
Capital – Police Co-location	51		We are currently awaiting the final account. It is anticipated that the final contract price will be below the original contract estimate.

Future Issues/Risk Areas

Additional income from markets must be considered at risk following voluntary liquidation of market operator and expected tender results.

Head of Legal & Democratic Services
October 2012

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2. Overall Summary

September 12 - Final

	Period		Period		Period		Y-T-D		Y-T-D		Y-T-D		Annual		Annual		2011/12		
	Budget	Actual	Variance	£'000	%	Budget	Actual	Variance	£'000	%	Budget	Actual	Variance	£'000	Forecast (including Accruals)	Variance	£'000	Actual	
Community and Planning																			
Community Development	59	68	-8	-14.4		496	474	22	4.5		975	975	-		975			1,140	
Development Services	117	113	3	2.7		633	655	-22	-3.5		1,307	1,326	-18		1,326			1,413	
Environmental and Operations	151	192	-41	-27.2		1,461	1,623	-161	-11.0		2,716	2,948	-232		2,948			2,528	
Housing and Communications	69	86	-16	-23.5		448	455	-7	-1.6		872	872	-		872			944	
Total Community and Planning	396	459	-63	-15.8		3,038	3,207	-168	-5.5		5,871	6,121	-250		6,121			6,025	
Corporate Resources																			
Finance and Human Resources	302	334	-33	-10.8		1,728	1,743	-15	-0.8		3,961	3,923	38		3,923			4,516	
IT and Facilities Management	149	101	47	31.9		1,018	929	90	8.8		2,025	2,025	-		2,025			1,595	
Legal and Democratic Services	147	141	6	4.0		1,061	988	73	6.8		1,895	1,772	123		1,772			1,363	
Total Corporate Resources	597	577	21	3.5		3,807	3,660	148	3.9		7,881	7,720	161		7,720			7,473	
NET EXPENDITURE (1)	993	1,035	-42	-4.2		6,845	6,866	-21	-0.3		13,752	13,841	-89		13,841			13,498	
<i>Adjustments to reconcile to Amount to be met from Reserves</i>																			
Direct Services Trading Accounts	-20	-25	5	25.0		-110	-84	-26	-23.6		-64	-64	-		-64			21	
Capital charges outside General Fund	-4	-4	-0	-0.0		-27	-27	-0	-0.0		-54	-54	-		-54			-47	
Support Services outside General Fund	-16	-16	-	-		-94	-94	-	-		-191	-191	-		-191			-197	
Redundancy Costs - all	-	-	-	-		-	-	-	-		-	-	-		-			-	
NET EXPENDITURE (2)	953	990	-37	-3.9		6,615	6,662	-47	-0.7		13,443	13,532	-89		13,532			13,275	
Government Grant	-387	-387	-	0.0		-2,323	-2,323	-	-		-4,646	-4,646	-		-4,646			-5,141	
Council Tax Requirement - SDC	-771	-771	-	0.0		-4,626	-4,626	-	-		-9,251	-9,251	-		-9,251			-9,199	
NET EXPENDITURE (3)	-205	-168	-37	18.1		-334	-287	-47	-14.1		-454	-365	-89		-365			-1,065	
<i>Summary including investment income</i>																			
Net Expenditure	-205	-168	-37	18.1		-334	-287	-47	-14.1		-454	-365	-89		-365			-1,065	
Investment Impairment	-	-	-	-		-	-	-	-		-	-	-		-			-	
Interest and Investment Income	-17	-27	10	-57.6		-95	-156	61	63.8		-173	-282	109		-282			-308	
Overall total	-222	-195	-27	-12.2		-429	-443	14	3.2		-627	-647	20		-647			-1,373	
Planned appropriation (from)/to Reserves																			
Supplementary appropriation from Reserves																			
															627	627	-	-	-
															-	-	-	-	-
															-	-	-	-	-
															-	-20	20	-	-1,373

3. Net Service Expenditure for each Head of Service - analysed by Budget area														
September 12 - Final														
Community Development														
Period	Period	Actual	Variance	Period	Variance	Period	Variance	Y-T-D			Annual			2011/12
								Budget	Actual	Variance	Budget	Forecast (including Accruals)	Annual Variance	
£'000	£'000	£'000	£'000	%	£'000	£'000	%	£'000	£'000	%	£'000	£'000	£'000	£'000
SDC Funded														
Administrative Expenses - Community Dev.	0	2	-1	-	4	4	-24.6	10	10	-	8	-	-	
All Weather Pitch	-0	-0	0	-	-1	-1	4.0	-2	-2	-	-2	-	-2	
Arts Development	-	-	-	-	-	0	-	-	-	-	-	-	-	
Community Activity	-	-1	1	-	-	-	-	-	-	-	20	-	20	
Community Development Service Provisions	-0	-	-0	-	-1	-5	418.0	-2	-2	-	-15	-	-15	
Community Safety	18	26	-8	-46.1	97	101	-3.5	207	207	-	191	-	191	
Economic Development	3	2	1	39.1	22	22	-0.4	41	41	-	43	-	43	
Grants to Organisations	2	3	-1	-65.7	166	164	1.2	179	179	-	185	-	185	
Health Improvements	3	3	-0	-2.2	20	21	-3.7	41	41	-	41	-	41	
Leisure Contract	9	8	1	12.6	94	88	6.9	248	248	-	339	-	339	
Leisure Development	-	-	-	-	10	10	-	20	20	-	20	-	20	
STAG Community Arts Centre	-	-	-	-	50	50	-	100	100	-	100	-	100	
Sustainability	0	0	0	-	2	4	-97.3	4	4	-	16	-	16	
The Community Plan	5	4	1	11.1	29	27	8.5	58	58	-	50	-	50	
Tourism	1	1	1	47.6	18	16	7.2	24	24	-	52	-	52	
West Kent Partnership	2	2	-0	-9.9	-11	-10	-16.3	-	-	-	-	-	-	
Youth	4	11	-7	-163.9	24	23	2.5	48	48	-	71	-	71	
Total Community Development (SDC Funded)	48	62	-14	-29.0	522	515	1.5	975	975	-	1,140	-	1,140	
Externally Funded														
Big Community Fund	-	-	-	-	-	0	-	-	-	-	-	-	-	
Choosing Health WK PCT	6	9	-3	-44.9	-1	-2	83.1	-	-	-	-	-	-	
Falls Prevention	-	0	-0	-	-	3	-	-	-	-	-	-	-	
Local Strategic Partnership	-	-5	5	-	-	-	-	-	-	-	-	-	-	
Partnership - Child	-	-	-	-	-	-	-	-	-	-	-	-	-	
Partnership - Home Office	4	1	4	87.9	-25	-33	28.9	-	-	-	-	-	-	
PCT Health Checks	-	-	-	-	-	-1	-	-	-	-	-	-	-	
PCT Initiatives	-	-	-	-	-	-9	-	-	-	-	-	-	-	
Total Community Development (Ext Funded)	11	5	6	52.2	-26	-41	54.5	-	-	-	-	-	-	
Total Community Development	59	68	-8	-14.4	496	474	4.5	975	975	-	1,140	-	1,140	

3. Net Service Expenditure for each Head of Service - analysed by Budget area																					
September 12 - Final																					
<u>Development Services</u>																					
	Period		Period		Period		Period		Y-T-D		Y-T-D		Y-T-D		Annual		Annual		2011/12		
	Budget	Actual	£'000	Variance	£'000	%	Budget	Actual	£'000	Variance	%	Budget	Actual	£'000	Variance	Budget	Forecast (including Accruals)	£'000	Variance	Actual	£'000
Administrative Expenses - Development Control	2	1	1	1	54.0		10	12	-1	-10.8		29	29	29	-	29	29	-	-	21	21
Administrative Expenses - Policy and Environment	-	-	-	-	-		-	-0	0	-		-	-	-	-	-	-	-	-	0	0
Bridleways / Footpath Diversions	0	0	-	-	-		1	1	-	-		1	1	1	-	1	1	-	-	2	2
Conservation	4	4	0	0	4.3		23	27	-3	-13.2		47	47	47	-	47	47	-	-	45	45
LDF Expenditure	-	-6	6	6	-		-	1	-1	-		-	-	-	-	-	-	-	-	-	-
Planning - Appeals	14	15	-1	-1	-8.1		81	89	-8	-9.7		163	163	163	-	163	163	-	-	166	166
Planning - Counter	-0	-0	-0	-0	-		-0	-0	-0	-		-1	-1	-1	-	-1	-1	-	-	0	0
Planning - Development Control	35	53	-18	-18	-51.2		190	243	-53	-27.9		362	395	395	-33	362	395	-33	-33	499	499
Planning - Enforcement	22	22	0	0	2.2		134	130	4	3.0		260	255	255	5	260	255	5	5	253	253
Planning Policy	40	25	14	14	35.7		194	154	40	20.5		446	436	436	10	446	436	10	10	428	428
Total Development Services	117	113	3	3	2.7		633	655	-22	-3.5		1,307	1,326	1,326	-18	1,307	1,326	-18	-18	1,414	1,414

3. Net Service Expenditure for each Head of Service - analysed by Budget area																
September 12 - Final																
Environmental and Operational Services																
Period	Budget	Actual	Period	Variance	Period	Variance	Period	Variance	Y-T-D		Y-T-D		Annual Budget	Annual Forecast (including Accruals)	Annual Variance	2011/12 Actual
									£'000	%	£'000	%				
	0	0	0	-0	-	3	1	2	70.3	6	6	6	6	-	6	
Administrative Expenses - Building Control	1	1	0	17.7	6	4	2	36.8	11	11	11	11	11	-	11	5
Administrative Expenses - Community Director	-	0	-0	-	-	-	0	-0	-	-	-	-	-	-	-	-
Administrative Expenses - Direct Services	1	1	1	60.3	10	4	6	62.0	18	18	18	18	18	-	18	15
Administrative Expenses - Health	0	0	0	-	4	4	-0	-9.4	6	6	6	6	6	-	6	5
Administrative Expenses - Transport	-0	-	-0	-	15	27	-12	-78.6	15	15	15	15	15	-	15	-
Asset Maintenance Car Parks	1	-	1	100.0	6	14	-8	-146.3	11	14	14	14	14	-3	14	15
Asset Maintenance CCTV	0	-	0	-	3	1	1	54.8	5	3	3	3	3	2	3	8
Asset Maintenance Countryside	2	2	1	25.6	13	7	6	46.9	26	26	26	26	26	-	26	19
Asset Maintenance Direct Services	1	-	1	100.0	4	-	4	100.0	8	5	5	5	5	3	3	3
Asset Maintenance Playgrounds	1	0	1	98.3	4	0	4	94.2	8	8	8	8	8	-	8	13
Asset Maintenance Public Toilets	-14	-19	5	33.7	-84	-44	-40	-47.5	-130	-36	-36	-36	-36	-94	-14	-14
Building Control	0	0	-0	-	-0	1	-1	-	-	-	-	-	-	-	-	-
Building Control Discretionary Work	-157	-141	-16	-10.3	-794	-726	-67	-8.5	-1,600	-1,500	-1,500	-1,500	-1,500	-100	-1,555	-1,555
Car Parks	13	19	-6	-49.5	128	154	-26	-20.3	245	285	285	285	285	-40	275	275
CCTV	2	2	0	15.9	15	13	2	11.8	28	28	28	28	28	-	28	10
Civil Protection	2	1	1	50.1	11	10	1	9.4	22	22	22	22	22	-	22	21
Dangerous Structures	-0	-0	0	-	-0	-0	-0	-	-	-	-	-	-	-	-	-
Dartford Environmental Hub (SDC Costs)	-16	-20	3	20.2	7	-3	10	138.7	1	1	1	1	1	-	1	40
EH Animal Control	21	12	9	42.5	126	134	-9	-6.9	251	251	251	251	251	-	251	-
EH Commercial	47	41	6	12.7	209	191	18	8.5	393	393	393	393	393	-	393	709
EH Environmental Protection	5	5	0	8.7	30	28	2	5.2	60	60	60	60	60	-	60	57
Emergency	-	2	-2	-	-	11	-11	-	-	-	-	-	-	-	-	-
Environmental Health Partnership	8	5	3	34.9	47	38	9	18.4	94	94	94	94	94	-	94	81
Estates Management - Grounds	0	-3	3	-	-0	-17	16	-	-0	-0	-0	-0	-0	-	-0	-
Licensing Partnership Hub (Trading)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Licensing Partnership Members	-4	-5	1	27.1	8	6	2	27.2	-14	-14	-14	-14	-14	-	-14	25
Licensing Regime	-	-	-	-	-	-	3	-	-	-	-	-	-	-	-	-
National Food Hygiene Rating Scheme	-30	-24	-6	-21.2	-192	-189	-4	-1.8	-393	-393	-393	-393	-393	-	-297	-297
On-Street Parking	8	14	-6	-75.1	44	62	-17	-38.9	91	91	91	91	91	-	91	123
Parks and Recreation Grounds	9	5	4	48.0	51	41	9	18.4	81	81	81	81	81	-	81	56
Parks - Rural	3	3	-1	-30.4	22	27	-5	-24.6	37	37	37	37	37	-	37	55
Public Conveniences	0	0	-0	-	0	1	-0	-	1	1	1	1	1	-	1	1
Public Transport Support	150	204	-54	-35.8	1,154	1,226	-72	-6.3	2,204	2,204	2,204	2,204	2,204	-	2,161	2,161
Refuse Collection	94	92	3	2.7	588	580	8	1.3	1,175	1,175	1,175	1,175	1,175	-	1,214	1,214
Street Cleansing	1	-1	2	153.1	7	3	4	59.2	13	13	13	13	13	-	13	4
Street Naming	3	1	1	49.8	21	23	-2	-8.4	38	38	38	38	38	-	38	25
Support - Direct Services																
September 2012 - Reports																
September 2012 - Reports																

Support - Health and Safety	1	1	1	36.8	9	6	3	35.8	17	17	12
Taxis	- 2	- 7	4	204.2	- 11	- 13	1	10.3	- 12	- 12	- 16
Total Environmental and Operational Services	151	192	- 41	- 27.2	1,461	1,623	- 161	- 11.0	2,716	2,948	2,528

3. Net Service Expenditure for each Head of Service - analysed by Budget area												
September 12 - Final												
<u>Finance and Human Resources</u>												
Period	Period		Period		Period		Y-T-D		Y-T-D		Y-T-D	
	Budget	Actual	Variance	£'000	%	Budget	Actual	Variance	£'000	%	Budget	Actual
£'000	£'000	£'000	£'000	%	£'000	£'000	£'000	£'000	£'000	%	£'000	£'000
Administrative Expenses - Chief Executive	1	6	-5	-439.9		7	9	-2	-2	-30.5	18	18
Administrative Expenses - Corporate Director	0	0	-0	-		2	4	-2	-2	-95.1	4	4
Administrative Expenses - Finance	1	2	-1	-50.4		11	13	-2	-2	-18.0	39	39
Administrative Expenses - Personnel	0	0	0	-		9	8	1	1	6.3	13	13
Benefits Admin	-11	-7	-4	-33.9		-67	-67	-0	-0	-0.0	828	828
Benefits Grants	-49	-49	-0	-0.0		-292	-292	-0	-0	-0.0	-659	-659
Council Tax Support (R&B P'ship)	-	2	-2	-		-	-46	46	-	-	-	-
Dartford Partnership Hub (SDC costs)	152	174	-22	-14.2		907	950	-43	-43	-4.7	-7	-7
Housing Advances	0	-	0	-		2	3	-1	-1	-35.2	5	5
Local Tax	-27	-24	-2	-8.4		-149	-143	-6	-6	-4.3	154	101
Members	32	28	4	12.6		191	187	4	4	1.9	395	395
Misc. Finance	133	136	-3	-2.2		735	763	-28	-28	-3.9	2,155	2,170
Support - Audit Function	-2	7	-9	-453.4		-12	-12	-0	-0	-0.0	139	139
Support - Exchequer and Procurement	11	10	1	6.7		65	59	6	6	8.8	138	138
Support - Finance Function	15	11	4	27.8		83	62	20	20	24.5	231	201
Support - General Admin	17	11	6	37.4		84	78	5	5	6.5	193	193
Support - Nursery	-	0	-0	-		-	1	-1	-1	-	-	-
Support - Personnel	19	18	1	3.4		112	111	2	2	1.4	225	225
Treasury Management	7	9	-2	-20.3		41	54	-12	-12	-29.8	90	120
Total Finance and Human Resources	302	334	-33	-10.8		1,728	1,743	-15	-15	-0.8	3,961	3,923
												38
												3,584

3. Net Service Expenditure for each Head of Service - analysed by Budget area
September 12 - Final

Housing and Communications

	Period				Y-T-D				Y-T-D				Y-T-D				Annual		Annual	
	Budget		Actual		Budget		Actual		Budget		Actual		Budget		Forecast		Variance		Actual	
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Administrative Expenses - Housing	1	2	-1	-108.8	6	5	1	16.1	11	11	11	11	11	11	11	11	-	-	11	11
Consultation and Surveys	0	-	0	-	1	-	1	100.0	2	2	2	2	2	2	2	2	-	-	-	-
Energy Efficiency	2	2	-0	-19.9	11	14	-3	-22.2	6	6	6	6	6	6	6	6	-	-	6	16
External Communications	6	19	-13	-222.9	73	71	2	3.1	143	143	143	143	143	143	143	143	-	-	143	113
Gypsy Sites	-3	-2	-1	-32.1	-13	-6	-7	-56.4	-20	-20	-20	-20	-20	-20	-20	-20	-	-	-20	-6
Home Improvement Agency (prev. Care and Repair)	19	20	-0	-1.2	39	20	20	50.0	39	39	39	39	39	39	39	39	-	-	39	39
Homeless	8	12	-4	-48.7	47	56	-9	-19.4	104	104	104	104	104	104	104	104	-	-	104	194
Homelessness Funding	-3	-7	4	131.8	-18	-24	6	32.9	-	-	-	-	-	-	-	-	-	-	-	-
Homelessness Prevention	-	-	-	-	-	2	-2	-	-	-	-	-	-	-	-	-	-	-	-	-
Housing	20	20	-0	-1.9	195	205	-9	-4.8	363	363	363	363	363	363	363	363	-	-	363	394
Housing Initiatives	1	1	-0	-58.9	4	5	-1	-22.2	8	8	8	8	8	8	8	8	-	-	8	9
Housing Option - Trailblazer	0	4	-4	-	0	18	-18	-	0	0	0	0	0	0	0	0	-	-	0	-
Leader Programme	3	1	2	73.2	4	4	-0	-3.0	9	9	9	9	9	9	9	9	-	-	9	5
Needs and Stock Surveys	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Private Sector Housing	16	15	2	9.5	98	90	8	8.0	195	195	195	195	195	195	195	195	-	-	195	164
Support - General Admin	0	-0	0	-	0	-4	4	-	0	0	0	0	0	0	0	0	-	-	0	-10
Total Housing and Communications	69	86	-16	-23.5	448	455	-7	-1.6	872	872	872	872	872	872	872	872	-	-	872	944

Agenda Item 9

3. Net Service Expenditure for each Head of Service - analysed by Budget area																						
September 12 - Final																						
<u>IT & Facilities Management</u>																						
Period	Budget	Actual	Period	Variance	Period	Variance	Period	Variance	Y-T-D	Budget	Actual	Y-T-D	Y-T-D	Y-T-D	Y-T-D	Y-T-D	Y-T-D	Annual	Annual	Annual	Annual	2011/12
	2	1	2	73.2	12	12	0	3.0	12	12	12	0	3.0	26	26	26	26	26	26	26	26	16
Administrative Expenses - IT	25	-1	26	106.0	115	49	66	57.4	115	49	66	66	57.4	300	300	300	300	300	300	300	300	300
Asset Maintenance IT	22	22	1	3.1	120	115	5	4.2	120	115	5	5	4.2	254	254	254	254	254	254	254	254	259
Support - Central Offices - Facilities	34	32	2	6.6	191	186	5	2.6	191	186	5	5	2.6	392	392	392	392	392	392	392	392	407
Support - Contact Centre	21	8	12	59.3	121	112	9	7.2	121	112	9	9	7.2	264	264	264	264	264	264	264	264	280
Support - General Admin	44	40	4	8.8	433	427	6	1.4	433	427	6	6	1.4	737	737	737	737	737	737	737	737	739
Support - IT	0	0	0	-	26	28	-2	-6.5	26	28	-2	-2	-6.5	53	53	53	53	53	53	53	53	50
Support - Local Offices																						
Total IT & Facilities Management	149	101	47	31.9	1,018	929	90	8.8	1,018	929	90	90	8.8	2,025	2,025	2,025	2,025	2,025	2,025	2,025	2,025	2,052

3. Net Service Expenditure for each Head of Service - analysed by Budget area														
September 12 - Final														
Legal and Democratic Services														
Period	Period		Period		Period		Y-T-D		Y-T-D		Y-T-D		2011/12	
	Budget	Actual	Variance	£'000	%	Budget	Actual	Variance	£'000	%	Budget	Actual	Variance	£'000
	1	2	-2	-294.0		3	3	0	12.3		6	6	-	11
Administrative Expenses - Legal and Democratic	4	2	2	39.9		43	36	6	15.0		77	77	-	58
Administrative Expenses - Property	0	0	-0	-		1	0	1	77.9		2	2	-	1
Asset Maintenance Argyle Road	25	8	17	67.6		25	11	14	56.6		50	50	-	30
Asset Maintenance Leisure	8	10	-2	-31.7		46	47	-1	-1.9		92	92	-	143
Asset Maintenance Other Corporate Properties	14	-	14	100.0		15	1	14	93.8		30	30	-	34
Asset Maintenance Sewage Treatment Plants	1	-	1	100.0		5	-	5	100.0		11	11	-	13
Asset Maintenance Support & Salaries	8	7	0	3.5		53	55	-1	-2.5		115	115	-	101
Bus Station	1	0	0	60.7		7	4	3	44.8		13	13	-	10
Civic Expenses	0	-	0	-		13	13	-0	-0.3		14	14	-	14
Committee Admin	9	8	1	13.2		45	42	3	7.4		102	102	-	85
Corporate Management	71	56	15	20.7		420	377	43	10.1		893	823	70	879
Corporate Savings	-5	-	-5	-100.0		32	-	32	100.0		15	-19	34	-
Elections	8	5	2	31.5		35	27	8	23.6		67	67	-	68
Equalities Legislation	-	-	-	-		17	13	3	19.6		17	14	3	13
Estates Management - Buildings	-14	-9	-5	-34.6		-39	-19	-20	-51.7		-113	-113	-	-48
Housing Premises	-0	-2	1	-		-12	-9	-3	-23.9		-9	-9	-	-8
Land Charges	-9	-5	-4	-47.3		-66	-44	-22	-33.4		-121	-86	-35	-116
Markets	-22	6	-28	-128.4		-115	-121	6	5.3		-240	-288	48	-281
Performance Improvement	0	0	0	-		3	5	-3	-101.0		6	6	-	5
Register of Electors	7	7	-1	-9.1		65	72	-7	-11.3		131	131	-	118
Support - Central Offices	18	11	7	37.4		316	300	16	5.0		426	392	35	410
Support - Legal Function	16	24	-8	-48.8		107	131	-24	-22.1		225	255	-30	242
Support - Property Function	7	8	-1	-10.4		41	44	-2	-5.8		88	88	-	56
Total Legal and Democratic Services	147	141	6	4.0		1,061	988	73	6.8		1,895	1,772	123	1,837

4. Cumulative Salary Monitoring

September 12 - Final

Chief Executive, PA & Secretariat

Total Chief Executives Dept

Director, PA & Secretariat

Finance & Human Resources

IT & Facilities Management

Legal & Democratic Services

Total Corporate Resources

Director, PA & Secretariat

Community Development

Development Services

Housing & Communications

Operational Services

Building Control

Environmental Health

Licensing

Parking & Amenity Services

Total Community and Planning Services

Sub Total

Performance Award Contingency

Market Premiums

TOTAL SDC Funded Salary Costs

Externally Funded & Funded from other sources (gross figures). Overspendings here are matched by external funding and represent additional resources secured for the Council since the budget was set.

Community Development Ext.

Housing Ext.

TOTAL All Salary Costs

Less Allocs to Trading a/cs inc Ext Funded TASK

Less Allocations to Capital and Asset maint. etc

Check total to Pay Costs

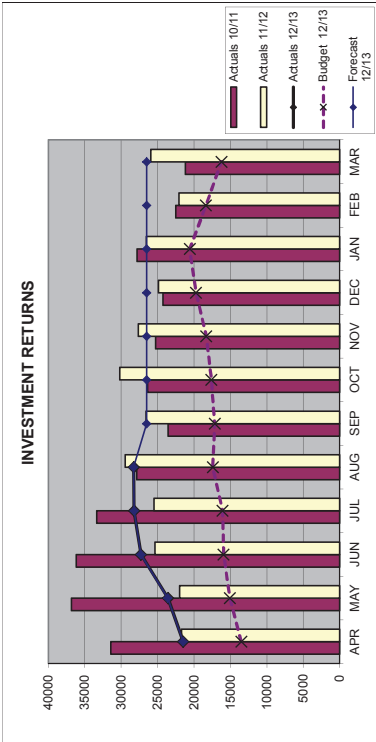
Period	Period		Period		Y-T-D		Y-T-D		Y-T-D		Annual Budget £'000	Annual Forecast (including Accruals) £'000	Annual Variance £'000
	Budget	Actual	Variance	%	Budget	Actual	Variance	%	Budget	Actual			
17	16	16	1	8.6	103	108	-6	-5.4	206	206	0	206	-
17	16	16	1	8.6	103	108	-6	-5.4	206	206	0	206	-
24	24	24	-1	-3.8	141	149	-8	-5.5	282	282	0	282	-
241	257	257	-16	-6.6	1,420	1,475	-54	-3.8	2,863	2,833	30	2,833	30
66	63	63	3	4.8	383	385	-2	-0.5	778	778	0	778	-
49	57	57	-8	-17.1	307	322	-16	-5.1	626	645	-19	645	-19
379	401	401	-22	-5.8	2,251	2,331	-80	-3.5	4,550	4,539	11	4,539	11
14	14	14	0	-2.2	85	87	-2	-2.5	169	169	0	169	-
30	31	31	-1	-2.8	179	175	4	2.5	358	358	0	358	-
157	144	144	13	8.4	901	859	42	4.7	1,800	1,770	30	1,770	30
51	50	50	0	0.9	305	315	-9	-3.0	611	611	0	611	-
279	261	261	18	6.5	1,674	1,542	132	7.9	3,350	3,350	0	3,350	-
32	17	15	15	46.8	190	186	4	1.9	379	379	0	379	-
49	47	2	2	3.3	295	297	-3	-0.9	589	589	0	589	-
27	23	4	4	16.1	164	134	30	18.4	328	283	45	283	45
38	38	0	0	0.0	235	237	-2	-1.1	471	471	0	471	-
677	625	52	52	7.6	4,026	3,831	196	4.9	8,055	7,980	75	7,980	75
1,073	1,042	31	31	2.9	6,380	6,270	110	1.7	12,810	12,724	86	12,724	86
-	-	-	-	-	-	0	-0	-	48	48	0	48	-
-5	-	-5	-5	-100.0	16	-	16	100.0	34	-	34	-	34
1,068	1,042	26	26	2.4	6,396	6,270	127	2.0	12,892	12,772	120	12,772	120
8	9	-1	-1	-10.9	50	67	-16	-32.0	101	101	0	101	-
15	11	4	4	28.6	93	58	35	37.9	186	186	0	186	-
24	20	4	4	14.7	143	124	19	13.3	287	287	0	287	-
1,092	1,063	29	29	2.7	6,540	6,394	146	2.2	13,179	13,059	120	13,059	120
-237	-220	-17	-17	-7.2	-1,424	-1,299	-125	-8.8	-2,848	-2,848	0	-2,848	-
-2	-2	0	0	9.4	-11	-12	1	9.9	-22	-22	0	-22	-
853	840	12	12	1.4	5,105	5,083	21	0.4	10,308	10,189	120	10,189	120

DIRECT SERVICES SUMMARY

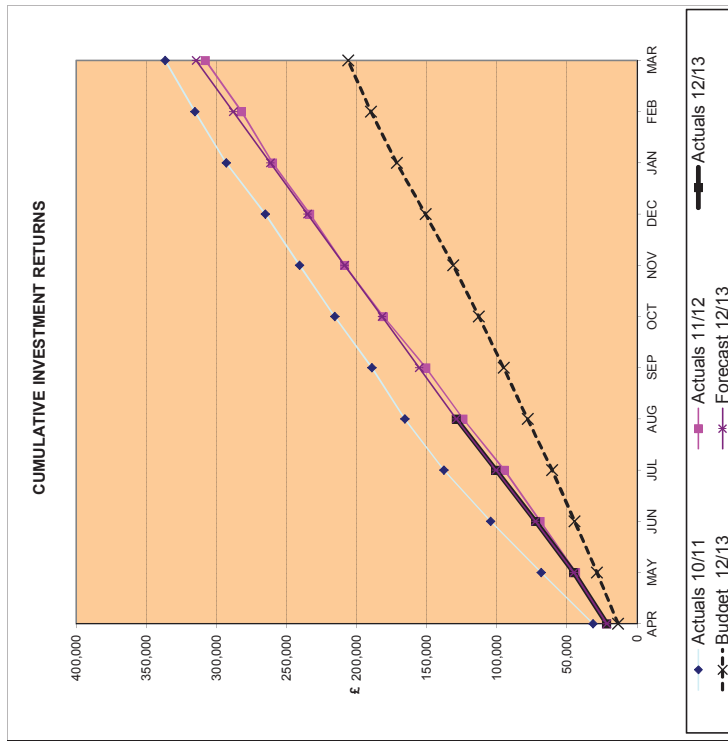
Sep-12	PERIOD						Y-T-D				ANNUAL				Y-T-D NET VARIANCE				ANNUAL NET VARIANCE			
	Budget	Actual	Actual / Budget	Variance	Budget	Actual	Actual / Budget	Variance	Budget	Forecast	Variance	Net Budget by Service	Net Actual by Service	Variance by Service	Net Budget by Service	Net Actual by Service	Variance by Service	Net Budget by Service	Net Actual by Service	Variance by Service		
	£'000	£'000	%	£'000	£'000	£'000	%	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000		
Income																						
Refuse	-177	-177	0%		-1,054	-1,057	0%	2	-2,109	-2,109		33	13	21	67	67						
Street Cleaning	-93	-94	1%	1	-559	-558	0%		-1,117	-1,117		19	32	-13	38	38						
Trade	-28	-26	-9%	-3	-218	-199	-9%	-20	-400	-400		-29	-41	13	-21	-21						
Workshop	-47	-45	-5%	-2	-282	-260	-8%	-22	-564	-564		-8	-6	-2	-17	-17						
Green Waste	-42	-44	5%	2	-260	-256	-1%	-3	-389	-389		-95	-107	12	-60	-60						
Premises Cleaning	-17	-17	0%		-99	-106	7%	7	-199	-199		5	-2	7	10	10						
Cesspools	-23	-19	-14%	-3	-135	-118	-13%	-17	-270	-270		-26	-11	-15	-52	-52						
Pest Control	-13	-6	-55%	-7	-59	-23	-62%	-36	-79	-79		-20	15	-35								
Grounds	-10	-10	0%		-60	-60	0%		-122	-122		5	10	-5	-2	-2						
Fleet	-70	-65	-6%	-4	-417	-403	-4%	-15	-835	-835			-1	1								
Depot	-22	-15	-32%	-7	-138	-109	-21%	-29	-293	-293		5	18	-13	-26	-26						
Emergency	-4	-4	0%		-23	-23	0%		-46	-46			-5	5								
Total Income	-545	-521	-4%	-23	-3,304	-3,171	-4%	-133	-6,423	-6,423		-110	-84	-27	-64	-64						
Expenditure																						
Refuse	181	183	-1%	-2	1,088	1,089	2%	18	2,175	2,175												
Street Cleaning	96	96	0%		578	591	-2%	-13	1,155	1,155												
Trade	32	23	28%	9	190	157	17%	32	379	379												
Workshop	46	36	21%	9	273	254	7%	19	547	547												
Green Waste	26	25	2%		165	150	9%	15	329	329												
Premises Cleaning	17	14	18%	3	105	104	0%		209	209												
Cesspools	18	17	4%	1	109	107	2%	2	218	218												
Pest Control	6	6	7%		39	38	3%	1	79	79												
Grounds	11	11	2%		65	70	-8%	-5	119	119												
Fleet	70	66	5%	4	417	402	4%	16	835	835												
Depot	18	16	14%	3	143	127	11%	16	267	267												
Emergency	4	3	24%	1	23	19	20%	5	46	46												
Total Expenditure	525	496	5%	28	3,194	3,088	3%	106	6,359	6,359												
Net	-20	-25	25%	5	-110	-84	-24%	-27	-64	-64												

INVESTMENT RETURNS

INVESTMENT RETURNS		Actuals	Actuals	Actuals	Budget	Variance	Forecast
	10/11	11/12	12/13	12/13	12/13		12/13
APR	31,431	21,722	21,489	13,502	7,987	21,500	
MAY	36,831	21,983	23,571	15,074	8,497	23,600	
JUN	36,164	25,342	27,280	15,944	11,336	27,300	
JUL	33,361	25,498	28,227	16,070	12,157	28,200	
AUG	27,858	29,446	28,256	17,425	10,831	28,300	
SEP	23,532	26,586	27,038	17,156	9,882	27,000	
OCT	26,352	30,200		17,603		26,500	
NOV	25,254	27,636		18,323		26,500	
DEC	24,240	24,871		19,730		26,500	
JAN	27,832	26,525		20,578		26,500	
FEB	22,501	22,078		18,355		26,500	
MAR	21,179	25,935		16,240		26,500	
	336,535	307,822	155,861	206,000	60,690	314,900	



INVESTMENT RETURNS (CUMULATIVE)		Actuals	Actuals	Actuals	Budget	Variance	Forecast
	10/11	11/12	12/13	12/13	12/13		12/13
APR	31,431	21,722	21,489	13,502	7,987	21,500	
MAY	68,262	43,705	45,060	28,576	16,484	45,100	
JUN	104,426	69,047	72,340	44,520	27,820	72,400	
JUL	137,787	94,545	100,567	60,590	39,977	100,600	
AUG	165,645	123,991	128,823	78,015	50,808	128,900	
SEP	189,177	150,577	155,861	95,171	60,690	155,900	
OCT	215,529	180,777		112,774		182,400	
NOV	240,783	208,413		131,097		208,900	
DEC	265,023	233,284		150,827		235,400	
JAN	292,855	259,809		171,405		261,900	
FEB	315,356	281,887		189,760		288,400	
MAR	336,535	307,822		206,000		314,900	



BUDGET FOR 2012/13 206,000
 FORECAST OUTTURN 314,400

CODE:- YHAA 96900

N.B.

- 1) These are the gross interest receipts rather than the interest remaining in the General Fund
- 2) Interest due on the Landsbanki investment has been removed from the calculations as from 25/6/2008

Fund Average	1.1039%
7 Day LIBID	0.4435%
3 Month LIBID	0.8256%

STAFFING STATISTICS
SEPTEMBER 2012

	BDGT BOOK		STAFF		AGENCY		CASUAL		TOTAL	COMMENTS / VARIATIONS	AUGUST TOTALS
	FTE		FTE	STAFF	STAFF	FTE	FTE				
CHIEF EXECUTIVES											
Chief Executive's Office	3.00		2.00	0.00	0.00	0.00	0.00	2.00	2.00	1.0 Temp Sec.	2.00
SUB TOTAL	3.00		2.00	0.00	0.00	0.00	0.00	2.00	2.00		2.00
CORPORATE RESOURCES											
Director, Secretaries	6.38		7.62	0.00	0.00	0.00	0.00	7.62	7.62	Budget includes Secretariat (although report to HR). 1 Temp post for maternity cover.	7.62
Finance & Human Resources	82.67		75.84	8.61	1.93	0.00	0.00	86.38	86.38	Still includes Human Resources, Contact Centre and Property Team.	85.09
Legal, Electoral, Democratic Services & Policy & Performance	14.95		12.34	0.00	0.00	0.00	0.00	12.34	12.34		12.34
<i>Legal, Electoral & Democratic Services</i>	<i>13.14</i>		<i>10.53</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>10.53</i>	<i>10.53</i>		<i>10.53</i>
IT & Facilities Management	1.81		1.81	0.00	0.00	0.00	0.00	1.81	1.81	Now 1.61 budgeted to Legal, Electoral and Dem Services. 0.2 worked in Housing & Comms but inc. in P&P.	1.81
SUB TOTAL	23.43		22.43	0.00	0.00	0.00	0.00	22.43	22.43	1 Temp post (IT) so 1 over budget FTE.	22.43
SUB TOTAL	127.43		118.23	8.61	1.93	0.00	0.00	128.77	128.77		127.48
COMMUNITY AND PLANNING SERVICES											
Director, PA & Secretarial	2.00		2.00	0.00	0.00	0.00	0.00	2.00	2.00		2.00
Community Development	8.54		8.54	0.00	1.24	0.00	0.00	9.78	9.78	1 post is part externally funded.	10.07
Environmental & Operational Services	152.82		142.37	15.43	0.35	0.00	0.00	158.15	158.15		163.98
<i>SDS & CCTV</i>	<i>175.98</i>		<i>106.84</i>	<i>15.43</i>	<i>0.35</i>	<i>0.00</i>	<i>0.00</i>	<i>122.62</i>	<i>122.62</i>	Includes Grounds Maintenance.	<i>128.20</i>
<i>Env Health</i>	<i>12.57</i>		<i>12.57</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>12.57</i>	<i>12.57</i>		<i>12.57</i>
<i>Licensing</i>	<i>9.41</i>		<i>9.35</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>9.35</i>	<i>9.35</i>		<i>9.35</i>
<i>Parking & Amenity</i>	<i>14.86</i>		<i>13.61</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>13.61</i>	<i>13.61</i>		<i>13.86</i>
Development Services	48.37		48.36	0.00	0.00	0.00	0.00	48.36	48.36		48.51
Building Control	7.81		5.81	2.00	0.00	0.00	0.00	7.81	7.81	Plus 1 Seconded Officer.	7.81
Housing & Communications	14.89		12.57	2.00	0.00	0.00	0.00	14.57	14.57	1 post is part externally funded.	15.57
SUB TOTAL	234.43		219.65	19.43	1.59	0.00	0.00	240.67	240.67		247.94
EXTERNALLY FUNDED POSTS											
Community Development	2.54		2.54	0.00	0.00	0.00	0.00	2.54	2.54		2.54
Environmental & Operational Services	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Development Services	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Housing & Communications	5.81		3.00	0.00	0.00	0.00	0.00	3.00	3.00	1 post is part funded by SDC (see Housing permanent posts).	3.00
SUB TOTAL	8.35		5.54	0.00	0.00	0.00	0.00	5.54	5.54		5.54
TOTALS	373.21		345.42	28.04	3.52	0.00	0.00	376.98	376.98		382.96
Number of staff paid in September:											
381 permanent, 12 casuals											

Reserves

	31/03/12 £000	Movement in month £000	Cumulative to date £000	Balance as at 30/09/12 £000	31/3/13 budget £000	31/3/13 forecast £000
Provisions						
Edenbridge Relief Road Compensation (1)	1,546			1,546	0	0
Accumulated Absences	152			152	152	152
Municipal Mutual Insurance (MMI)	211			211	0	0
Others	34			34	0	0
	1,943	0	0	1,943	152	152
Capital Receipts(Gross)						
	708	11	125	833	1,314	1,314
Note: this balance will reduce at year end as the receipts are used to finance capital expenditure						
Earmarked Reserves						
Financial Plan	5,812			5,812	5,296	5,296
Budget Stabilisation	2,765			2,765	3,495	2,976
New Homes Bonus	215			215	1,588	1,588
Housing Benefit subsidy	1,351			1,351	1,102	1,301
Asset Maintenance	1,000			1,000	1,000	1,000
First Time Sewerage	915			915	715	915
Vehicle Renewal	293			293	564	564
Reorganisation (previously Termination)	478			478	499	478
LDF	565	-7	-39	526	428	428
Community Development	470	-17	-41	429	418	418
Carry Forward Items	222	1	-25	197	341	341
Action and Development	296			296	300	300
Vehicle Insurance	287			287	264	264
Pension Valuation	349			349	349	349
Big Community Fund	103			94	0	0
Rent Deposit Guarantees	181			181	179	179
Local Strategic Partnership	81			76	111	111
Homelessness Prevention	134	-5	-5	134	0	0
IT Asset Maintenance	121			121	0	0
Others	670	1	-17	653	424	424
	16,308	-27	-136	16,172	16,724	16,932
General Fund						
Required Minimum	1,500				1,500	1,500
Available Balance	2,213				2,213	2,213
	3,713				3,713	3,713
TOTAL	22,672				21,903	22,111

Notes

1. Changes in the Edenbridge Relief Road Compensation provision is very difficult to predict as it is dependant on the timing of agreeing compensation sums.

9. Capital

September 12 - Final

COMMDEV Big Community Fund - Capital
 COMMDEV Parish Projects
 ENVOPS Vehicle Purchases
 FINSERV Sevenoaks Town Centre
 FINSERV Horton Kirby Village Hall
 HOUSING Improvement Grants
 HOUSING WKHA Adaps for Disab Financing Costs Advances
 HOUSING SDC - HMO Grants
 HOUSING RHPCCG 10-11 SDC
 LEGAL Modern Govt Document Management System
 LEGAL Police Co-Location

Period	Period		Period		Period		Y-T-D	Y-T-D	Y-T-D	Y-T-D	Annual Budget	Annual Forecast (including Accruals)	Annual Variance
	Budget	Actual	Variance	%	Budget	Variance							
	-	5	-5	-	-	19	-19	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	71	71	-	-
	76	13	63	82.9	388	17	371	95.7	844	844	-	-	
	-	3	-3	-	40	44	-4	-8.8	150	150	-	-	
	-	-	-	-	-	1	-1	-	-	-	-	-	
	51	14	37	72.0	306	67	239	78.0	612	612	-	-	
	21	-	21	100.0	128	29	99	77.1	256	256	-	-	
	-	4	-4	-	-	10	-10	-	-	-	-	-	
	-	-	-	-	-	2	-2	-	-	-	-	-	
	1	-	1	100.0	10	8	2	18.9	16	16	-	-	
	63	101	-38	-59.7	200	149	51	25.7	200	200	-	-	
213	140	140	72	34.1	1,072	346	726	67.7	2,150	2,150	-	-	

Improvement Grants budget shown net of Government grant.

CUMULATIVE INCOME FIGURES

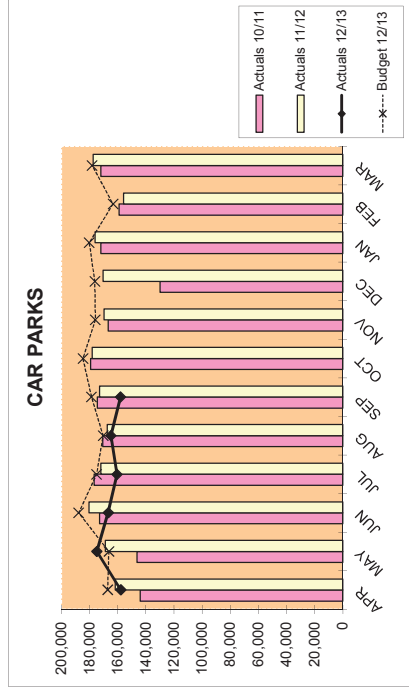
September 2012

Agenda Item 9

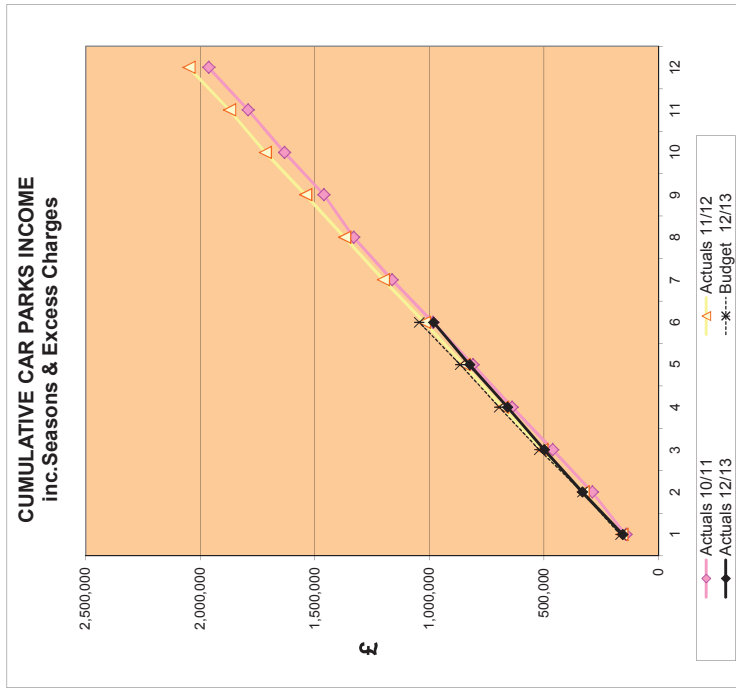
	Comparison of 11/12 and 12/13, where a minus is 'bad news'	MANAGER'S PROFILED BUDGET	Variance, where a minus is 'bad news'	ANNUAL BUDGET	Annual Forecast
CAR PARKS	-40,345	1,044,970	-62,429	2,103,442	2,003,442
ON STREET PARKING	37,606	330,966	19,248	671,285	671,285
LAND CHARGES	-18,496	100,993	-22,848	190,556	155,280
BUILDING CONTROL	2,871	279,166	-61,713	519,648	390,600
DEVELOPMENT CONTROL	22,746	348,342	-58,322	696,684	646,684
	4,382	2,104,437	-186,064	4,181,615	3,867,291

10 Car Parks Graphs

	Actuals 10/11	Actuals 11/12	Actuals 12/13	Increase / decrease from 11/12 to 12/13	Budget 12/13	Variance (Actuals-Budget)	Manager's Forecast
1 APR	144,052	161,707	157,819	-3,888	167,079	-9,260	
2 MAY	146,247	168,722	174,830	6,108	166,300	8,530	
3 JUN	172,788	180,368	166,750	-13,618	187,694	-20,944	
4 JUL	176,717	171,960	160,431	-11,529	174,953	-14,522	
5 AUG	170,558	167,336	164,734	-2,602	170,293	-5,559	
6 SEP	174,392	172,793	157,977	-14,816	178,651	-20,674	
7 OCT	179,153	178,067		-1,086	184,625	-184,625	
8 NOV	166,673	169,631		2,958	175,874	-175,874	
9 DEC	129,891	170,349		40,458	176,200	-176,200	
10 JAN	171,978	175,979		4,001	180,246	-180,246	
11 FEB	158,986	155,870		-3,116	163,322	-163,322	
12 MAR	172,012	177,420		5,408	178,205	-178,205	
	1,963,447	2,050,202	982,541	-1,067,661	2,103,442	-1,120,901	2,003,442



	Actuals 10/11	Actuals 11/12	Actuals 12/13	Cumulative increase / decrease from 11/12 to 12/13	Budget 12/13	Variance (Column E-G)	Manager's Forecast
APR	144,052	161,707	157,819	-3,888	167,079	-9,260	
MAY	290,299	330,429	332,649	2,220	333,379	-730	
JUNE	463,087	510,797	499,399	-11,398	521,073	-21,674	
JUL	639,804	682,757	659,830	-22,927	696,026	-36,196	
AUG	810,362	850,093	824,563	-25,530	866,319	-41,756	
SEP	984,754	1,022,886	982,541	-40,345	1,044,970	-62,429	
OCT	1,163,907	1,200,953		-1,200,953		0	
NOV	1,330,580	1,370,584		-1,370,584		0	
DEC	1,460,471	1,540,933		-1,540,933		0	
JAN	1,632,449	1,716,912		-1,716,912		0	
FEB	1,791,435	1,872,782		-1,872,782		0	
MAR	1,963,447	2,050,202		-2,050,202		0	2,003,442



	Actuals	Budget	(Monthly)
DAY TICKETS	***0	804,369	126,523
EXCESS /PENALTY CHARGES	***1/***3	70,527	7,903
SEASON TICKETS	***2	144,885	22,482
OTHER (inc.Res.Pkg)	***9	749	-
WAIVERS	3404	1,670	1,050
RENT	94500	4,064	20
	982,541	1,044,970	157,977

SEPTEMBER 2012

HWCARPK

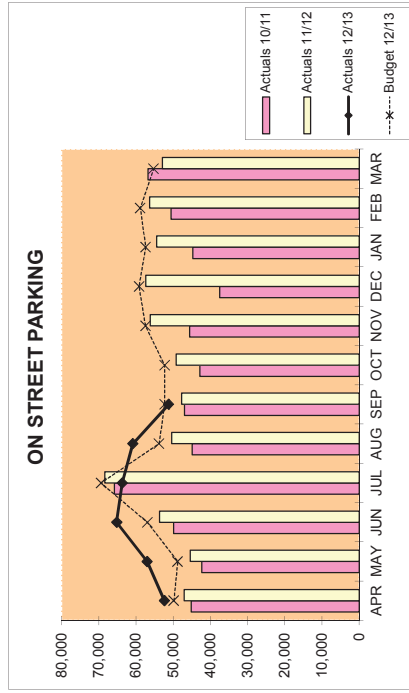
CUMULATIVE BREAKDOWN

Actual (Cumulative)	Budget
760,645	804,369
70,527	81,401
144,885	155,200
749	-
1,670	1,050
4,064	4,000
982,541	1,044,970

10 On-Street Graphs

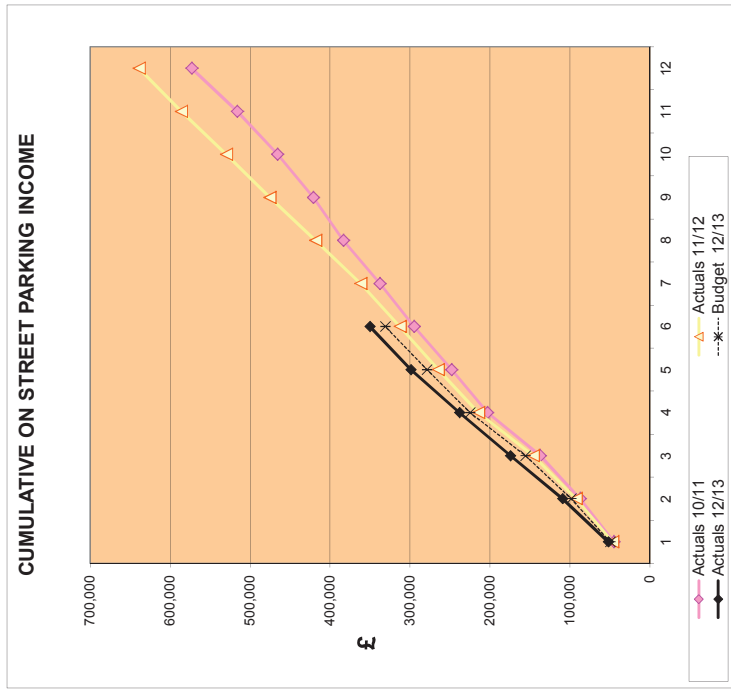
ON STREET PARKING (HWDCRIM)

	Actuals 10/11	Actuals 11/12	Actuals 12/13	Increase / decrease from 11/12 to 12/13	Budget 12/13	Variance (Actuals-Budget)	Manager's Forecast
1 APR	45,146	47,046	52,328	5,282	49,814	2,514	
2 MAY	42,328	45,408	56,995	11,587	48,794	8,201	
3 JUN	49,872	53,666	65,190	11,524	56,938	8,252	
4 JUL	65,784	68,376	63,657	-4,719	69,398	-5,741	
5 AUG	44,910	50,350	60,822	10,472	53,779	7,043	
6 SEP	46,913	47,762	51,221	3,459	52,243	-1,022	
7 OCT	42,832	49,209	52,291	-9,209	52,291	-52,291	
8 NOV	45,607	56,170	57,436	-56,170	57,436	-57,436	
9 DEC	37,452	57,330	59,125	-57,330	59,125	-59,125	
10 JAN	44,720	54,468	57,396	-54,468	57,396	-57,396	
11 FEB	50,568	56,324	58,844	-56,324	58,844	-58,844	
12 MAR	56,761	52,883	55,227	-52,883	55,227	-55,227	
	572,893	638,992	350,214	-288,778	671,285	-321,071	671,285



ON STREET PARKING (CUMULATIVE)

	Actuals 10/11	Actuals 11/12	Actuals 12/13	Cumulative Increase / decrease from 11/12 to 12/13	Budget 12/13	Variance (Column E-G)	Manager's Forecast
APR	45,146	47,046	52,328	5,282	49,814	2,514	
MAY	87,474	92,454	109,324	16,870	98,608	10,716	
JUNE	137,346	146,120	174,514	28,394	155,546	18,968	
JUL	203,130	214,496	238,171	23,675	224,944	13,227	
AUG	248,040	264,846	298,993	34,147	278,723	20,270	
SEP	294,953	312,608	350,214	37,606	330,966	19,248	
OCT	337,785	361,817		-361,817	0	0	
NOV	383,392	417,987		-417,987	0	0	
DEC	420,844	475,317		-475,317	0	0	
JAN	465,564	529,785		-529,785	0	0	
FEB	516,132	586,109		-586,109	0	0	
MAR	572,893	638,992		-638,992	0	0	671,285



SEPTEMBER 2012

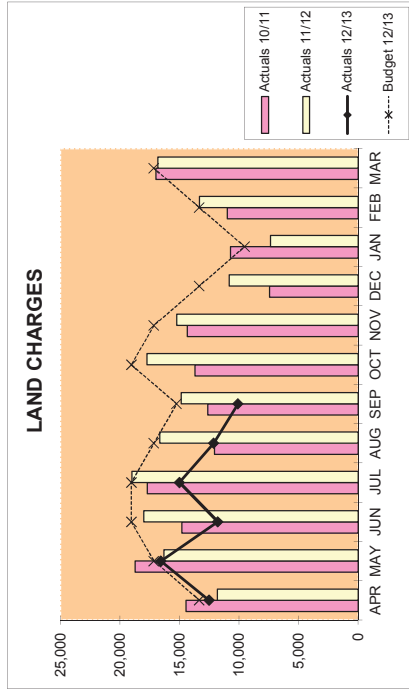
HWDCRIM

	Actual (Cumulative)	Budget	(Monthly)
PENALTY NOTICES	3403	72,000	8,881
WAIVERS	3404	2,562	930
RESIDENTS PERMITS	3406	30,108	3,438
ON STREET PARKING	3300	187,808	32,414
BUSINESS PERMITS	3408	41,202	5,558
OTHER	9999	-	-
	350,214	330,966	51,221

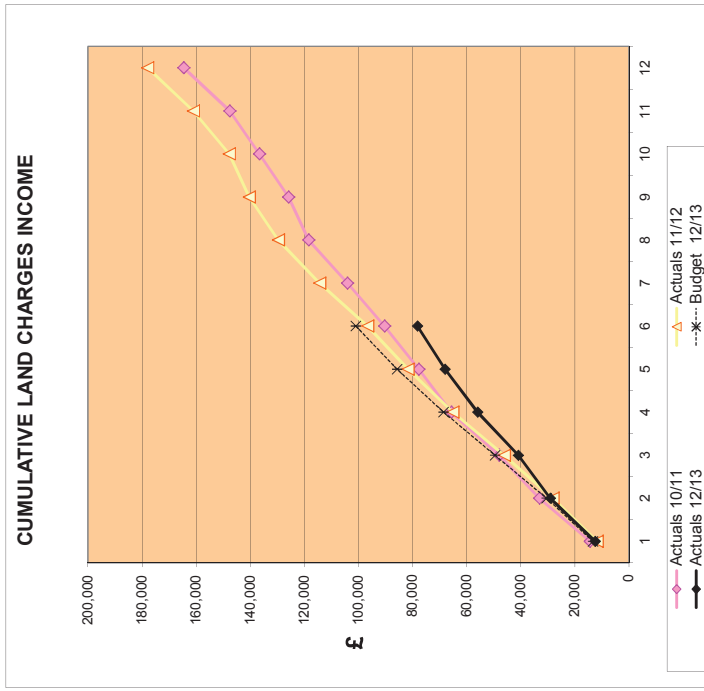
CUMULATIVE BREAKDOWN

10 Land Charges Graphs

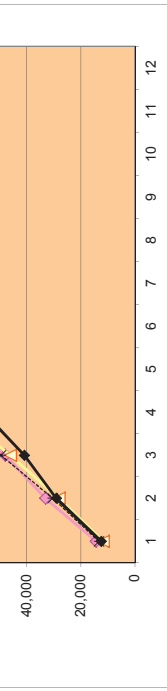
	Actuals 10/11	Actuals 11/12	Actuals 12/13	Increase / decrease from 11/12 to 12/13	Budget 12/13	Variance (Actuals-Budget)	Manager's Forecast
1 APR	14,463	11,836	12,520	684	13,339	-819	
2 MAY	18,718	16,303	16,579	276	17,150	-571	
3 JUN	14,812	17,994	11,786	-6,208	19,055	-7,269	
4 JUL	17,700	18,987	15,021	-3,966	19,055	-4,034	
5 AUG	12,074	16,658	12,139	-4,519	17,150	-5,011	
6 SEP	12,624	14,863	10,100	-4,763	15,244	-5,144	
7 OCT	13,710	17,740	10,100	-17,740	19,055	-19,055	
8 NOV	14,339	15,228	10,100	-15,228	17,150	-17,150	
9 DEC	7,439	10,819	13,339	-10,819	13,339	-13,339	
10 JAN	10,731	7,369	9,530	-7,369	9,530	-9,530	
11 FEB	10,999	13,340	13,339	-13,340	13,339	-13,339	
12 MAR	16,983	16,826	17,150	-16,826	17,150	-17,150	
	164,592	177,963	78,145	-99,818	190,556	-112,411	155,280



	Actuals 10/11	Actuals 11/12	Actuals 12/13	Cumulative increase / decrease from 11/12 to 12/13	Budget 12/13	Variance (Column E-G)	Manager's Forecast
APR	14,463	11,836	12,520	684	13,339	-819	
MAY	33,181	28,139	29,099	960	30,489	-1,390	
JUNE	47,993	46,133	40,885	-5,248	49,544	-8,659	
JUL	65,693	65,120	55,906	-9,214	68,599	-12,693	
AUG	77,767	81,778	68,044	-13,734	85,749	-17,705	
SEP	90,391	96,641	78,145	-18,496	100,993	-22,848	
OCT	104,101	114,381	78,145	-114,381	100,993	0	
NOV	118,440	129,609	78,145	-129,609	100,993	0	
DEC	125,879	140,428	78,145	-140,428	100,993	0	
JAN	136,610	147,797	78,145	-147,797	100,993	0	
FEB	147,609	161,137	78,145	-161,137	100,993	0	
MAR	164,592	177,963	78,145	-177,963	100,993	0	155,280



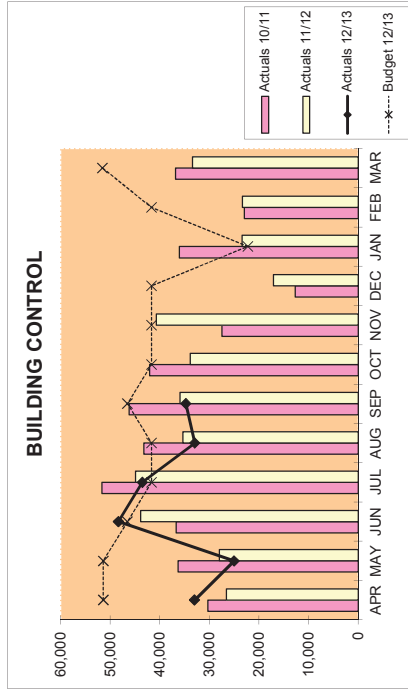
	Received (Month)	Percentage (Month)	Percentage (Month) 11/12	(Cumulative)
Searches Received - Paper	37	23.3%	27.3%	300
Searches Received - Electronic	79	49.7%	51.9%	507
Searches Received - Personal	43	27.0%	20.8%	351
	159	100.0%	100.0%	1,158



10 Building Control Graphs

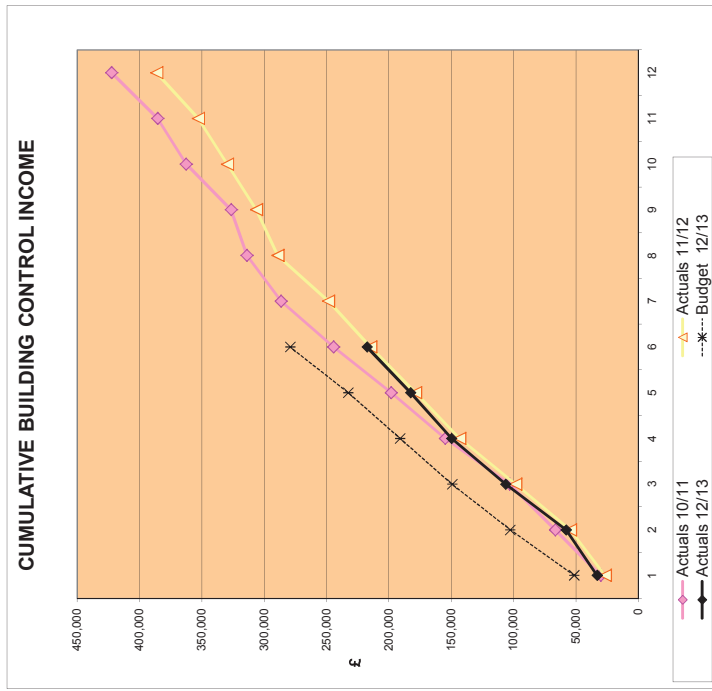
BUILDING CONTROL (DVBCFEE)

	Actuals 10/11	Actuals 11/12	Actuals 12/13	Increase / decrease from 11/12 to 12/13	Budget 12/13	Variance (Actuals-Budget)	Manager's Forecast
1 APR	30,284	26,583	32,975	6,392	51,384	-18,410	
2 MAY	36,330	28,008	24,976	-3,032	51,384	-26,408	
3 JUN	36,701	43,878	48,352	4,474	46,527	1,825	
4 JUL	51,649	44,902	43,510	-1,392	41,671	1,839	
5 AUG	43,199	35,321	32,905	-2,416	41,671	-8,766	
6 SEP	46,163	35,890	34,735	-1,155	46,527	-11,793	
7 OCT	42,044	33,837		-33,837	41,671	-41,671	
8 NOV	27,469	40,725		-40,725	41,671	-41,671	
9 DEC	12,695	17,118		-17,118	41,671	-41,671	
10 JAN	36,036	23,425		-23,425	22,245	-22,245	
11 FEB	22,935	23,315		-23,315	41,671	-41,671	
12 MAR	36,833	33,397		-33,397	51,551	-51,551	
	422,338	386,399	217,453	-168,946	519,648	-302,195	390,600



BUILDING CONTROL (CUMULATIVE)

	Actuals 10/11	Actuals 11/12	Actuals 12/13	Cumulative Increase / decrease from 11/12 to 12/13	Budget 12/13	Variance (Column E-G)	Manager's Forecast
APR	30,284	26,583	32,975	6,392	51,384	-18,410	
MAY	66,614	54,591	57,951	3,360	102,769	-44,818	
JUNE	103,315	98,469	106,303	7,834	149,296	-42,993	
JUL	154,964	143,371	149,813	6,442	190,967	-41,154	
AUG	198,163	178,692	182,719	4,027	232,639	-49,920	
SEP	244,326	214,582	217,453	2,871	279,166	-61,713	
OCT	286,370	248,419		-248,419	0	0	
NOV	313,839	289,144		-289,144	0	0	
DEC	326,534	306,262		-306,262	0	0	
JAN	362,570	329,687		-329,687	0	0	
FEB	385,505	353,002		-353,002	0	0	
MAR	422,338	386,399		-386,399	0	0	390,600



SEPTEMBER 2012

DVBCFEE

	Actual	Budget	(Monthly)
Plan Fee	3066	166,118	15,614
Inspection Fee	3067	96,132	16,988
Other	9999	16,916	2,133
	217,452	279,166	34,735

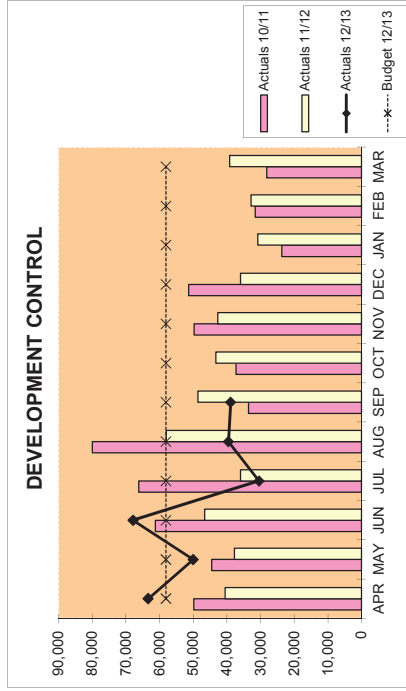
CUMULATIVE BREAKDOWN

	Actual (Cumulative)	Budget
	118,609	166,118
	86,047	96,132
	12,797	16,916
	217,452	279,166

10 Development Control Graphs

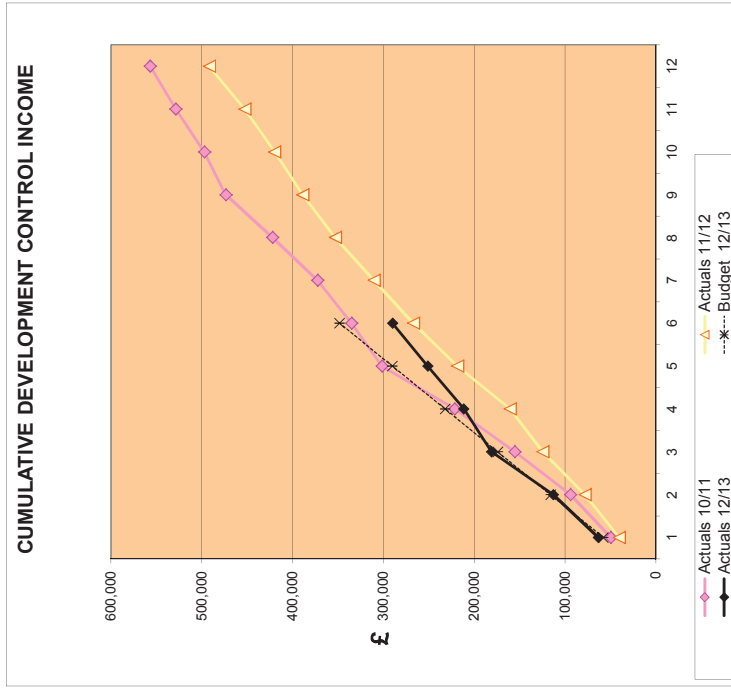
DEVELOPMENT CONTROL (DVDEVCT)

	Actuals 10/11	Actuals 11/12	Actuals 12/13	Increase / decrease from 11/12 to 12/13	Budget 12/13	Variance (Actuals-Budget)	Manager's Forecast
1 APR	49,786	40,515	63,378	22,863	58,057	5,321	
2 MAY	44,456	37,722	49,955	12,233	58,057	-8,102	
3 JUN	61,214	46,543	67,875	21,332	58,057	9,818	
4 JUL	66,145	35,903	30,448	-5,455	58,057	-27,609	
5 AUG	79,942	57,980	39,527	-18,453	58,057	-19,530	
6 SEP	33,610	48,611	38,837	-9,774	58,057	-19,220	
7 OCT	37,246	43,214		-43,214	58,057	-58,057	
8 NOV	49,751	42,649		-42,649	58,057	-58,057	
9 DEC	51,341	35,907		-35,907	58,057	-58,057	
10 JAN	23,650	30,824		-30,824	58,057	-58,057	
11 FEB	31,622	32,829		-32,829	58,057	-58,057	
12 MAR	28,116	39,201		-39,201	58,057	-58,057	
	556,879	491,898	290,020	-207,878	696,684	-406,664	646,684



DEVELOPMENT CONTROL (CUMULATIVE)

	Actuals 10/11	Actuals 11/12	Actuals 12/13	Cumulative Increase / decrease from 11/12 to 12/13	Budget 12/13	Variance (Column E-G)	Manager's Forecast
APR	49,786	40,515	63,378	22,863	58,057	5,321	
MAY	94,242	76,237	113,333	35,096	116,114	-2,781	
JUNE	155,456	124,780	181,209	56,429	174,171	7,038	
JUL	221,601	160,683	211,657	50,974	232,228	-20,572	
AUG	301,543	218,663	251,184	32,521	290,285	-39,101	
SEP	335,153	267,274	290,020	22,746	348,342	-58,322	
OCT	372,399	310,488		-310,488	0	0	
NOV	422,150	353,137		-353,137	0	0	
DEC	473,491	389,044		-389,044	0	0	
JAN	497,141	419,868		-419,868	0	0	
FEB	528,763	452,697		-452,697	0	0	
MAR	556,879	491,898		-491,898	0	0	646,684



SEPTEMBER 2012

DVDEVCT

	Actual (Cumulative)	Budget (Cumulative)	(Monthly)
Planning Application Fees	3009	283,383	35,945
S106 Monitoring	3106	-	-
Other	9999	-	-
Pre-application Fees	94301	39,209	1,992
Monitoring Fees	94302	25,750	900
	290,020	348,342	38,837

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